



## LETTER OF INTENT

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1. **In less than 1000 words (two pages), summarize your organization and the reason you are requesting partnership.**
  - a. *What is your mission or charitable purpose?*
  - b. *The specific amount of funding being requested.*
  - c. *Explain project or program to which grant will fund.*
  - d. *Why would Serving USA be a great partner for your work?*



2. On a separate page, include a copy of your IRS Determination letter (501c3) as evidence of your tax-exempt status.
3. After review of your Letter of Intent, if found suitable for further inquiry, Serving USA may respond with a formal invitation via email, describing our full proposal and partnership application process.

*Please submit your letter of intent to  
**[grants@servingusa.org](mailto:grants@servingusa.org)** no later than April 30, 2022*